**APPLICATION FORM FOR THE CALL**

**All applications must be submitted by 16.10.2020**

|  |  |
| --- | --- |
| **Applicant:** |  |
| **Name of the initiative:** |  |
| **Application reference No.:**  **(to be filled in by ICS)** |  |
| **Total budget (in euros):** |  |

# ABOUT THE APPLICANT

|  |  |
| --- | --- |
| **Applicant name** |  |
| **Legal status** | 🞎 **Civic organization**  🞎 **Informal Civic initiative** |
| **Place and date of registration**  **(municipality)\*** |  |
| **Unique identification number \*** |  |
| **Tax identification number (TIN) \*** |  |
| **Address**  **(Street, No., Municipality-City)** |  |
| **Telephone No.** |  |
| **e-mail** |  |
| **Website** |  |
| **Facebook** |  |
| **Name and surname of the authorized person \*** |  |
| **Contact person** |  |
| **Contact person email** |  |
| **Contact person telephone** |  |
| **Name of the secondary school – partner in the initiative** |  |
| **Contact person from the school** |  |
| **Contact person from the school – email** |  |
| **Contact person from the school – telephone** |  |

**\*Applies to registered civic organizations.**

**PROJECT DESCRIPTION**

|  |  |
| --- | --- |
| **Brief description of the issue that will be addressed with the proposed initiative** |  |
| **Specify the target audiences the action pertains to, as well as other stakeholders included and involved in the action** |  |
| **Please state the overall objective** |  |
| **Please state the specific objectives** |  |
| **Please state the expected results** |  |
| **Please specify the activities** |  |
| **Describe briefly how relevant the proposed initiative is with the objectives and priorities of the Call.** |  |
| **Name of the region/ municipality or community that will benefit from the action** |  |

**TIMEFRAME**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Please list the activities planned per months.**  ***(The initiative should be implemented within a period of seven (7) months, excluding the time planned for trainings)*** | Activity X | М1 | М2 | М3 | М4 | М5 | М6 | М7 |
| Activity 1 |  |  |  |  |  |  |  |
| Activity 2 |  |  |  |  |  |  |  |
| Activity 4 |  |  |  |  |  |  |  |
| Activity 5... |  |  |  |  |  |  |  |

**EXPERIENCE AND CAPACITIES OF THE ORGANIZATION**

|  |  |
| --- | --- |
| **Please describe the mission of your organization, the main areas of work and the organizational structure.**  **(max.100 words)** |  |
| **Please mention no more than two projects implemented by your organization in the last 2 years*.***  ***(Please include links to the project results: events, publications, other materials)*** |  |

**STATEMENT BY THE APPLICATION**

The below-signed legal representative of the applicant, in relation to this Call for proposals, hereby submits the concept for the initiative:

|  |  |
| --- | --- |
| **Name of the legal representative** |  |
| **Position** |  |
| **Seal and signature** |  |
| **Place and date** |  |

# BUDGET

# Please fill in the special application form – Budget (Еxcel document).

# CHECKLIST

Please make sure that your application is complete:

|  |  |  |
| --- | --- | --- |
| **Documents** | **Yes** | **No** |
| Application form – Project description (Word document) |  |  |
| Application form – Budget (Excel document) |  |  |
| Copy of the official registration document of the applicant organization (scanned) |  |  |
| Current standing certificate, not older 6 months (scanned) |  |  |
| Letter of intent, signed by the director of the secondary school |  |  |

**Application deadline: 16.10.2020**

The applications should be emailed to [shape@iks.edu.mk](mailto:shape@iks.edu.mk); with subject: **SHAPE: Call for awarding grants**